

Jamie "Astari" Pool

Model at It Girls & Co.

jamieastari@gmail.com

Summary

My name is Jamie Pool. I was born just outside Chicago, Illinois. I currently live in Las Vegas, Nevada.

I have a diverse background of professional experience. I started off in food service, worked as a nanny and art teacher, managed reception desk in a corporate office setting, sold my artisan craft jewelry and accessories, promoted musicians and other artists and companies, designed websites and managed social media for myself and other businesses, utilized industrial-grade sewing machines and cutters in an upholstery shop, and built an extensive portfolio as a print and art model.

I learn new skills very quickly and always retain and improve upon them through practice and hands-on experience. I am extremely organized and an exceptional multi-tasker. I prefer to be a team leader as opposed to a follower, but I do take direction very well and am always willing to go the extra mile in order to stand out among my peers.

If you are looking for a determined, outgoing, responsible, intelligent, hard-working individual, please review my resume and feel free to contact me at your convenience.

Thank you for your time and consideration.

Experience

Model

February 2018 - Present

Enrich the atmosphere and the experience of the Las Vegas Strip by dressing up in elaborate authentic showgirl costumes and posing for souvenir photos.

Owner/ Marketing Coordinator

August 2013 - Present

Manage all social profiles and content for small business and individuals. Clients include:

>> DJ Dragon XL (about.me/djdragonxl)

>> Saints Clothing (facebook.com/saintsaddiction)

Model

March 2009 - Present

: : Send inquiries to astari@workmail.com : :

My online portfolio: <http://jamieastarimodeling.daportfolio.com>

Hire me as an atmospheric model, print model, brand ambassador, promotional model, or to fill any other type of modeling position. I expect to be financially compensated for all modeling gigs. It is very, very rare that I accept non-paid work/mutually beneficial/collaborative work. I have a large amount of work under my belt so there's no urgent need for me to do trade-for shoots. BUT... it never hurts to ask, right! So please don't hesitate to contact me with any and all questions and requests. Send inquiries to astari@workmail.com I am available all types of photo shoots, provided that the photographer carries themselves in a respectable and professional manner, and is serious about collaborating with me as a fellow artist. I generally prefer fashion and editorial shoots, which I have the most experience with. I will occasionally agree to do artistic nude or "alternative" or other themed shoots, but only on a case-by-case basis based on my schedule, concept of the shoot, and who I will be working with.

Jewelry and Craft Artisan

January 2004 - Present

I am a self-taught artist of many talents. Some of my favorite mediums are polymer clay and found object jewelry, and other wearable art and accessories. I am always ready for a custom order. If you have an idea, let me bring it to life! I also offer art and jewelry-making lessons as well as birthday party activities. My background experience has a general focus on early childhood education and the fine arts. I followed in my mother's footsteps, teaching art to children and creating my own jewelry business.

email: jewelrybyjamie00@aol.com

Sewing Machine Operator

October 2017 - January 2018 (4 months)

Operate sewing machines to perform upholstery sewing operations, including joining, reinforcing, or decorating furniture parts. Also proficient in cutting vinyl material, following the outline of a pattern, placing multiple layers of material on a cutting table, and utilizing an electric saw to cut out the various pieces of the furniture.

Sewing Repair Technician / Warehouse Associate

September 2016 - October 2017 (1 year 2 months)

As a Warehouse Associate:

Responsibilities include following on screen instructions to prepare product for shipment to retail locations. Utilize handheld scanner, Windows 7 OS, various Zebra specialty printers, and assembly line equipment. Consistently exceed expectations for units processed per hour.

As a Sewing Repair Technician:

proficient in and utilize various industrial sewing machines including single/double lockstitch, single/double chain stitch, overlock, bartack, and fastener/rivet machines. Perform repairs and alterations on denim garments.

Front Office Administrator, Social Media

September 2013 - October 2013 (2 months)

Front office receptionist, in charge of phones, greeting clients, and assisting other staff in all departments. Responsible for schedule planning and keeping.

*Quickbooks Online used to enter purchase orders, estimates, and invoices. Responsible for keeping all client accounts up to date.

*Contacts and filing system optimization, and maintained a clean and presentable reception area.

*Generated leads, quoted, followed-up and closed client accounts.

*Keeper of sensitive information including all log ins, account data, tax forms and information and client billing information.

Social media manager, performing regular blog and profile posts, and responding to all incoming messages.

*Enrich online presence by expanding reach with new apps and profiles, and integration of social networks with the use of automated synchronization apps.

*Optimization of company desktop computers.

Associate at ULTA Beauty

August 2013 - August 2013 (1 month)

Part of the first team to work at store 400. Duties include assembling display units and shelves, receiving and stocking all products efficiently, taking exceptional care and attention to detail when setting up displays, assisting with all other grand opening tasks as needed.

Barista

March 2013 - July 2013 (5 months)

*Display breads and pastries prior to opening.

*Operate espresso and coffee machines.

*Prepare produce and sandwich ingredients daily using knives and other kitchen equipment.

*Operate P.O.S. system, take orders, handle cash, and provide correct change.

*Maintain dining room cleanliness by bussing tables, transporting dirty dishes to the back, wiping tables and chairs, and spot-sweeping floors.

*Perform general cleaning duties upon closing such as disposing of expired product, cleaning and sanitizing all surfaces, fully stocking all paper and plastic products, transporting garbage to outdoor receptacle, sweeping and mopping floors.

*Opening crew responsible for cash drawer count.

Territory Sales Manager at Direct Global, Inc.

February 2013 - June 2013 (5 months)

Negotiation, Selling to Customer Needs, Motivation for Sales, Sales Planning, Building Relationships, Coaching, Managing Processes, and Market Knowledge.

Nanny

August 2012 - February 2013 (7 months)

- *Handle all the basic childcare and learning needs.
- *Organize play dates and social interaction with the child's friends and other children in the local community.
- *Meal preparation and the cleaning up afterwards.
- *Washing and folding of the child's clothes.
- *Making and changing the child's bed.
- *Keeping child's bedroom and playroom clean and tidy.
- *Accompanying the child/ren to any appointments that they might have.
- *Pick up children from school and take to after school activities or home.
- *Supervise/help with homework and oversee play activities.
- *Prepare and serve a nutritious, healthy evening meal for the children.
- *Help and encourage children to keep their bedrooms/playrooms clean and tidy.

Nanny

January 2012 - June 2012 (6 months)

- *Pick up children from school and take to after school activities or home.
- *Supervise/help with homework and oversee play activities.
- *Prepare and serve a nutritious, healthy evening meal for the children.
- *Help and encourage children to keep their bedrooms/playrooms clean and tidy.

Accounting Assistant at Fitness Formula Clubs

2010 - 2011 (2 years)

- *Overhaul, reorganize and maintain all facility and member account files.
- *Assist in planning and supervising childcare activities.
- *Attend the main fitness floor information desk.

Child Care Worker at LA Fitness

2010 - 2010 (1 year)

- *Provide a clean, safe and fun child care environment.
- *Check infants and children in and out while providing basic child care.
- *Ensure safe play conditions and follow established security procedures.
- *Observe specific parent directions for feeding, nap times, and special needs.
- *Orient parents in regard to policies and procedures of child care center and maintain a positive rapport with all parents and patrons.

- *Develop and implement activities for the children and attentively watch and attend to the children.
- *Treat children if injured and complete accident reports; report to parents, supervisor and Center Director.
- *Handle complaints and comments and refer comments to proper personnel.
- *Maintain a clean environment; perform janitorial duties as required.

Cashier at Panera Bread

2009 - 2010 (2 years)

- *Take all customer orders including in store, phone, and fax orders.
- *Display, serve/package baked goods and maintain inventory.
- *Operate POS system and cash register. Individually responsible for maintaining/balancing one drawer per shift.
- *Prepare hot and cold beverages.
- *Maintain clean dining area.
- *Perform general closing cleaning duties.
- *Count and total drawer and report to supervisor/manager, sanitize all surfaces, sweep and mop floor.

Assistant Teacher

2008 - 2009 (2 years)

- *Supervise students in classrooms, halls, cafeterias, school yards, and gymnasiums, or on field trips.
- *Tutor and assist children individually or in small groups to help them master assignments and to reinforce learning concepts presented by teachers.
- *Enforce administration policies and rules governing students.
- *Provide extra assistance to students with special needs, such as non-English-speaking students or those with physical and mental disabilities.
- *Discuss assigned duties with classroom teachers to coordinate instructional efforts.

Executive Receptionist

July 2007 - October 2007 (4 months)

- *Welcome visitors by greeting them, in person or on the telephone; answering or referring inquiries.
- *Direct visitors by maintaining employee and department directories; give instructions.
- *Maintain security by following procedures.
- *Maintain telecommunication system.
- *Maintain safe and clean reception area.
- *Contribute to team effort by accomplishing related results as needed.

Internet Cafe Staff

July 2004 - May 2005 (11 months)

- *Cyber Arena internet cafe, with 20-30 PC for general/business/gaming needs.

- *Manage cafe, take orders, prep and serve hot/cold/blended drinks, use smoothie machine, pressure cooker, espresso machine, and computer time card meter.
 - *Cleaning and upkeep of cafe, cleaning surfaces top to bottom, cleaning of computer equipment, follow all food prep and sanitation requirements.
 - *Use of LAN and online networks, install PC games and troubleshoot any client issues.
 - *Monitor and charge for prints on toner printer
 - *Trusted with store keys and the arming and disarming of alarm system.
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Education

Triton College

Associate's degree, Liberal Arts and Sciences, General Studies and Humanities, 2004 - 2012

Activities and Societies: Phi Theta Kappa member

Evanston Township High School

Diploma, General Studies, 2004 - 2004

Activities and Societies: Extra Darkroom time for Photography 101

Honors and Awards

Member of Triton Phi Theta Kappa, President's Honor List

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[Contact Jamie "Astari" on LinkedIn](#)